

# Grant Technical Assistance Workshop

**FISCAL YEAR 2024-2025 (FY 24-25)**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
PROGRAM**

**PUBLIC SERVICE GRANTS (PSG) & FAIR HOUSING SERVICES (FH)**

Welcome

The Workshop Will Begin Momentarily (Approximately 90 Minutes)

Having Technical Difficulties? Please Let Us Know By Using The Chat Function



Planning & Community Development  
FY 24-25 CDBG-PSG and FH Workshop

January 11, 2024

# Staff Introductions

Ana San Nicolas, Community Development Deputy Director

Christine Smith, Associate Planner

James Rodacy, Staff Services Technician

Caitlin Bell-Espinoza, Staff Services Coordinator



# Questions During the Presentation

Should you have questions during the presentation, please place them in the chat box.

Questions not addressed in real-time will receive a follow-up response from our staff.

Please remember to include your contact information so we are able to provide a direct response.



# Agenda

## **CDBG Background and Entitlement Program**

- Purpose and Funding Source
- Consolidated Plan and Annual Action Plan

## **CDBG Application Guidelines**

- Objectives and Eligible Activities
- Important Dates and Deadlines -Tentative Grant Application Schedule for Fiscal Year 2024-2025
- Required Application Information
- Panel Presentations
- Scoring and Ranking



# Agenda Continued

## **Online Application Process**

- Overview of accessing the portal
- Overview of entering and saving data through a live demonstration

## **Questions and Answers Sessions**

- Applicants may ask questions regarding the application process



# CDBG-PSG and FH Workshop

## CDBG Program Background



# Program Service Area

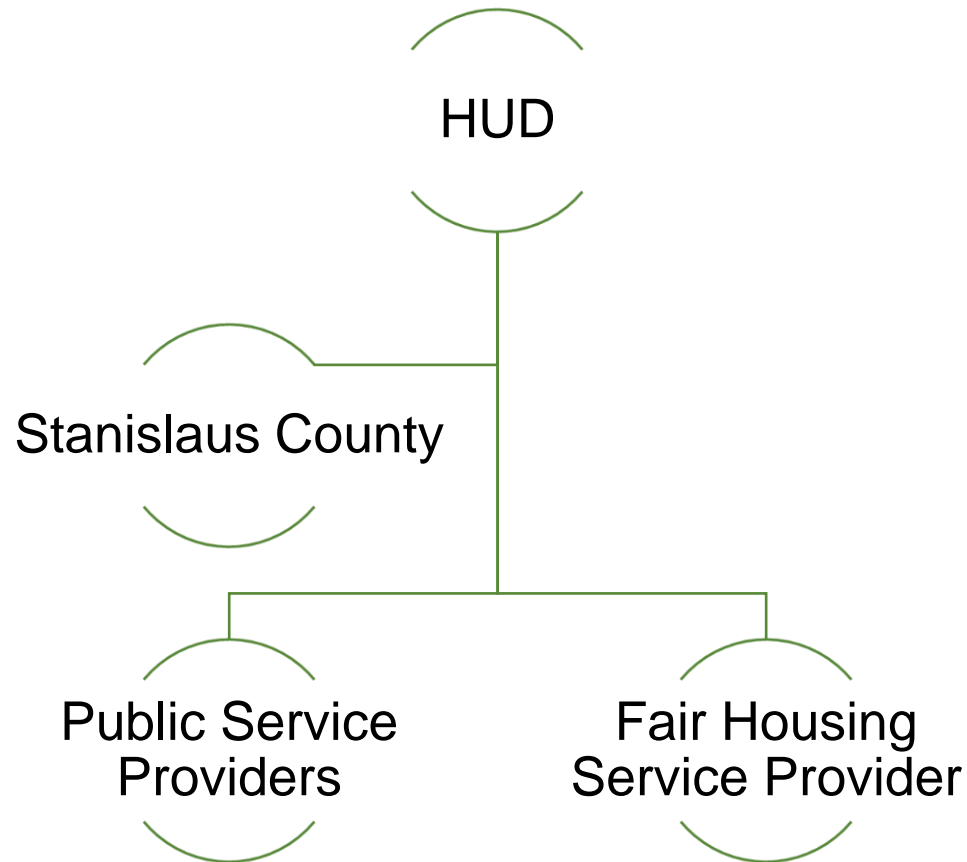


Stanislaus Urban County

Grant applications must identify the service area for their program



# Program Structure





# Annual Entitlement Allocation

Fiscal Year 2024-2025 Allocation CDBG PSG Estimate: **\$233,502**

Up to 50% of Fiscal Year 2024-2025 allocation is set aside for prioritized funding for substance abuse treatment services: **\$116,751**



## **The Consolidated Plan and Annual Action Plan**



# Plans and Reports

## Every 5 Years

- Consolidated Plan (Con Plan)
  - Adopted May 12, 2020 - Con Plan Fiscal Year 2020-2025

## Every 3-5 Years

- Analysis of Impediments to Fair Housing (AI)
  - Updated May 12, 2020

## Annually

- Annual Action Plan (AAP)
- Consolidated Annual Performance and Evaluation Report (CAPER)



# Consolidated Plan (Con Plan)

## Consolidated Plan 5 Year Objectives:

- Public Infrastructure and Facilities Improvement
- Affordable Housing
- Community and Economic Development
- Public Services

*The Stanislaus Urban County and City of Turlock Consortium Consolidated Plan Fiscal Year 2020-2025 is available online via Stanislaus County Community Development Services Plans and Reports web page.*



# Racial Equity and Inclusion

## What is Racial Equity?

The systematic fair treatment of people of all races, resulting in equitable opportunities and outcomes for all.



Eligible applicants should plan for how this funding will reduce disparities and increase racial equity in the communities



Applicants are strongly encouraged to use racial equity resources, data toolkits, and research reports to identify disparities and implement responses.

[HUD Exchange Racial Equity](#)

# CDBG-PSG and FH Workshop

## Fiscal Year 2024-2025 Applications



# Applications

## Application Submission Period:

**January 11, 2024 – January 31, 2024, 4:30 p.m.**

Applications **must** be submitted through the Neighborly Participant Portal:

<https://portal.neighborlysoftware.com/STANISLAUSCOUNTYCA/Participant>

Incomplete and or late applications will **not** be accepted



# CDBG Laws and Regulations 24 CFR 570

The Community Development Block Grant (CDBG) program is a flexible program administered by the Department of Housing and Urban Development (HUD) that provides formula-based block grant funding to states and eligible localities.

All activities must result in achievement of a CDBG national objective, typically by providing services to low-and moderate-income people such as LMI clientele or to LMI persons residing in a qualified area.

[CDBG Laws and Regulations - HUD Exchange](#)





# CDBG Prioritization Funding

NEW to the CDBG-PSG program this year is the prioritization funding of public service programs that provide substance abuse treatment services by setting aside 50% of the funding available for those types of programs.



# FY 2023-2024 CDBG Public Services Grantees

## Court Appointed Special Advocates

- Direct Services

## Center for Human Services

- Westside FRC

## Children's Crisis Center

- Guardian House, Marsha's House and Verda's House

## Project Sentinel

- Fair Housing Program

## Haven Women's Center

- Emergency Shelter Services

## United Samaritans Foundation

- Mobile Lunch Program



# FY 2024-2025 Grant Application Tentative Schedule

January 11, 2024 .....	Application Release Date
January 31, 2024.....	Application Submission Deadline
March 2024 .....	Funding Recommendations to Be Announced
May 2024 .....	Final Awards Approved by Board of Supervisors
June 2024 .....	Award/Denial Notification
June 2024.....	Grantee Award Training
June 2024.....	Agreements to be Released



# FY 2024-2025 Grant Process

- Grant Technical Assistance Workshop
- Neighborly Application & Required Document Submittal
- Grant Review Panel Presentation
- Scoring & Ranking Process
- Awards Notification
- Grantee Assistance Workshop
- Agreements
- Program in Progress
- Quarterly Monitoring and Reporting
- Project Closeout



# Application Submission

## **CDBG Public Services Grant (CDBG-PSG)**

- Limit is (1) one grant application per activity and up to a maximum of (3) three grant applications per agency
- Max \$35,000 per application CDBG-PSG
- Minimum funding request \$35,000 per application for applications eligible to receive prioritization funding for substance abuse treatment and counseling.

## **Fair Housing Services (FH)**

- Limit is (1) one per agency for Fair Housing Services
- Max \$25,000 per application



# CDBG-PSG Application Submission

Prior to submission, Applicants should be aware that by applying for CDBG funding; agencies must follow all applicable laws and regulations related to being a subrecipient of a CDBG grant and must have Policies and Procedure in place if awarded.

There are many regulations that must be followed by CDBG subrecipients, (Financial management, Monitoring etc) the guidebook “Playing by the Rules” goes into more detail

**[Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems - HUD Exchange](#)**



# CDBG-PSG and FH Workshop

## **Neighborhoodly Software and Application Details “A Live Demonstration”**



# Technical Assistance

## • Neighborly Account Registration – Registration Issues

- Please check your spam/junk email if you do not receive a verification email from Neighborly.
- Enter your email into the Neighborly registration option and click to send verification code again.
- Double check the spelling of your email address that is entered as misspellings can also be the issue.
- If you have already registered with Neighborly in the Stanislaus County portal previously there is no need to register again, please proceed to signing in.





# Application Submission

- All applications must be submitted through the Neighborly Participant Portal
- All applications are screened for completeness and eligibility to make sure the applicants meet the basic CDBG criteria
- Application submission deadline is **January 31, 2024, 4:30 p.m.**



# Grant Application Presentations

- Applicants schedule presentations
- Presentations will be conducted via Zoom
- Applicants will have the opportunity to give a 15-minute presentation about the proposal to the Grant Review Panel
- Applicant will have an opportunity to answer questions presented by the Grant Review Panel



# Grant Review Panel

- CDBG Grant Review Panel - One representative from the local CoC, one County representative and one city representative from each of the seven Stanislaus Urban County City members.
- County staff provides the Grant Review Panel training for scoring criteria and evaluation process via Zoom.
- Review and scoring will be completed through the Neighborly Participant Portal.
- The Grant Review Panel will have the opportunity to ask the applicant questions about the proposal.



# Panel Presentations and Application Scoring

## Ranking Factors:

1. Capacity and Experience
2. Need/Extent of the Problem
3. Collaboration
4. Accomplishments and Program Evaluation
5. Financials
6. Performance and Risk Assessment
7. Project Innovation
8. Grant Submittal



## **CDBG Prioritization Funding Applications**

In addition to the ranking factors on the previous slide, CDBG Prioritization Funding Applications will also need to:

1. Explain the extent of substance abuse treatment services provided, [how] it is a component of the services or the primary service and show how their services have provided benefit to the community.
2. Complete the Supplemental Application Questions and submit the form in Neighborly.

# Questions and Answers Sessions

To assist applicants with the application process County staff will be hosting two **OPTIONAL** Questions and Answers sessions via Zoom.

- Session 1 – January 16, 2024, at 1:00 p.m.
- Session 2 – January 23, 2024, at 1:00 p.m.



# Important Links & Information

Important Links and Information will be sent to your participant e-mail address which was utilized during registration.

Please be on the lookout for an e-mail containing:

- Application Guidelines
- Neighborly Participant Portal Link
- CFR Information and Link
- Playing by the Rules Link
- PowerPoint Presentation



# CDBG-PSG and FH Workshop

## Questions?

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Modesto, CA 95354

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